



6648 Road 506, Plevna, Ontario K0H 2M0  
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352  
[www.northfrontenac.com](http://www.northfrontenac.com)

### **1. Requires Students**

The Township is seeking resumes for students to assist with the following:

- a) Crown Land Stewardship Program.
- b) Waste/Recycling Department.
- c) Public Works Department.

Please note Student positions will not be determined until after May 1<sup>st</sup>.

### **2. Requires Casual Employees**

The Township is seeking resumes for casual employees to assist with the following:

- a) Public Works Department.
- b) Alternate Waste/Recycling Site Attendant.
- c) General Office Assistance – Administration Department.

### **3. Contracted Work**

The Township is seeking hourly, daily and monthly base rates from Contractors to provide services on an as needed basis. (Including, but not limited to, machinery/ equipment rentals; aggregate supply; qualified tradesperson – builders, electricians, plumbers, etc.). Prices quoted shall be for 2019 projects. Contractors shall provide proof of appropriate Insurance and WSIB Certificates, prior to actually commencing work for the Municipality.

### **4. Requires Catering**

The Township is seeking services and costs from local Catering Businesses for the provisions of food and beverage services required throughout the year for Township purposes on an as needed basis.

Lowest Contractor rates/Catering costs not necessarily awarded as based on timing, availability, location, complexity of specific projects, etc.

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Information gathered with respect to this advertisement is done so in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and will only be used for selection purposes.

We thank everyone for their interest. Only applicants selected for an interview or for projects/to provide services will be contacted. The Township is an equal opportunity employer. We would be pleased to provide accommodations, upon request, throughout the recruitment process to applicants with disabilities to ensure equal participation.

Please apply with a detailed resume  
Clearly marked with the position you are applying for  
“Confidential – Student - POSITION” or  
“Confidential – Casual - POSITION”  
- OR -

Please provide fixed rates clearly marked  
“Contracted Work” or “Catering”

**by Noon local time on Thursday, February 21, 2019 to**

Cheryl Robson, AMCT CAO  
Township of North Frontenac  
6648 Road 506, Plevna, ON K0H 2M0  
Phone: (613) 479-2231 Ext. 221 Fax: (613) 479-2352  
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