

**CORPORATION OF THE
TOWNSHIP OF CENTRAL FRONTENAC**
1084 Elizabeth Street, P.O. Box 89
Sharbot Lake, Ontario K0H 2P0
 Tel: 613-279-2935 Fax: 613-279-2422
 www.centralfrontenac.com



Municipal Use Only

Taxation year for which the application is being made:

Application # _____

Application for Rebate of Property Taxes
 For Vacancies in Commercial and Industrial Buildings

INSTRUCTIONS

- The deadline for submitting applications is February 28 of the year following the taxation year to which the application relates (eg Feb 28 2015 for 2014 vacancy).
- Deliver this completed application to your local municipal office at: 1084 Elizabeth St, Sharbot Lake, ON, K0H 2P0
- Any person who knowingly makes a false or deceptive statement in this application is guilty of an offence and, upon conviction, is liable for a fine.
- To be eligible for a rebate, a building or portion of a building must satisfy the conditions described in Category 1 or Category 2 below.

ELIGIBILITY (Please check to confirm eligibility)

Category 1 - Buildings that are Entirely Vacant

Buildings or structures that are in the commercial or industrial property classes are eligible property if;

- The entire building was unused for at least 90 consecutive days; and
 No portion of the building or structure was used at any time in the 90-day period.

Category 2 - Buildings that are Partially Vacant

A portion of a building that is in one of the commercial property classes (office buildings, shopping centres, etc.) are eligible property if, for at least 90 consecutive days, it was;

- Unused; and
- Clearly delineated or separated by physical barriers from the used portion of the building; and
- Clearly delineated or separated by physical barriers from the used portion of the building; and
 - o The portion of the building was:
 - Capable of being leased or immediate occupation
 - Not capable of being leased for immediate occupation because it was in need of or undergoing repairs or renovations or was under construction or
 - Was unfit for occupation.

A portion of a building that is in one of the industrial property classes (large industrial) will be eligible property if, for at least 90 consecutive, portion of the building was:

- Unused; and
- Clearly delineated or separated by physical barrier from the portion of the building that was used.

Exclusions

The following properties are not eligible for the rebate

Seasonal Property

- A building, structure, or portion of a building that is used for Commercial or industrial active on a seasonal basis is not eligible property for the season they are closed.

Leased Property

- A building, structure, or portion of building that is vacant but is leased to a tenant who is in possession of a leasehold interest is not eligible.

Vacant Land Subclass

- A building, structure or a portion of building that is included in a vacant land subclass (e.g., new building that has never been occupied) is not eligible property.

Note: For complete information about eligibility and application requirements, refer to section 442.5 of the *Municipal Act* and Ontario Regulation 325/01.

PROPERTY INFORMATION

Address (Number and Street)

Roll Number (See your notice of property assessment or your property tax bill, or contact your local municipality.)

1039 - _____

Owner's Name: _____

Rep's/Agent's Name (if applicable): _____

Mailing Address (Number and Street)

 City/Town Province
 Postal Code

Mailing Address (Number and Street)

 City/Town Province
 Postal Code

(_____) _____ (_____) _____
 Phone Number Fax Number

(_____) _____ (_____) _____
 Phone Number Fax Number

Industrial Commercial	Description of Vacant Area <small>(Include unit/suite number, floor number, building number. Attach sketch if necessary).</small>	Size of Vacant Area in Sq. Ft.	Period of Vacancy (Must be at least 90 consecutive days). FROM day month year	TO day month year	MPAC USE ONLY Assessment	MUNICIPAL USE ONLY Amount of Tax Rebate
<input type="checkbox"/> <input type="checkbox"/>		sq ft				
<input type="checkbox"/> <input type="checkbox"/>		sq ft				
<input type="checkbox"/> <input type="checkbox"/>		sq ft				
<input type="checkbox"/> <input type="checkbox"/>		sq ft				
<input type="checkbox"/> <input type="checkbox"/>		sq ft				

I Certify that the information contained in all pages of this form and attachments is true and correct.

Name of Applicant (print)	Signature	Date	
Name of Assessor (print)	Signature	Date	GRAND TOTALS
Name of Municipal Representative (print)	Signature	Date	