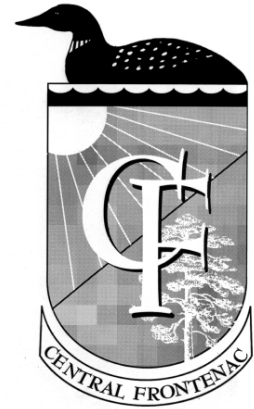


**CORPORATION OF THE
TOWNSHIP OF CENTRAL FRONTENAC**
1084 Elizabeth Street, P.O. Box 89
Sharbot Lake, Ontario K0H 2P0
Tel: 613-279-2935 Fax: 613-279-2422
www.centralfrontenac.com



March 31, 2020

Dear Sir/Madame:

Given the current COVID-19 situation the Township of Central Frontenac wishes to ease the burden on property owners by not charging penalty and interest on outstanding amounts for the months of April and May. This effectively pushes the Due Date to May 31st, 2020. For those whom are able to make payment based on the original due dates, we extend our sincerest appreciation.

If you are on a Pre-authorized Payment Plan and wish to suspend the withdrawal on April 15th relating to upcoming April 23rd, 2020 installment, please submit a written request via email to ebabcock@centralfrontenac.com or by mail to the Municipal Office. Please include your name, contact information and ALL Roll Numbers of the properties that the suspension relates to. Notices must be received by April 13th, 2020 to give us time to process the request.

If you have sent a post-dated cheque and want us to hold it until a later date or to return the cheque to you, please notify us in writing via email to ebabcock@centralfrontenac.com. Please include your contact information, the date of the cheque, the date you would like it held until, or the mailing address where it should be returned.

If we do not receive a written request from the property owner as indicated above, any and all payments will be processed on the date indicated on the post-dated cheque; or on the 15th of the month in the case of a Pre-authorized Payment arrangement.

If you have any questions or concerns, please contact the Municipal Office. Please adhere to the rules of social distancing and self-quarantine if you have been traveling or think you may have come in contact with someone who has tested positive. Stay safe!

Sincerely,

J. Michael. McGovern
Treasurer