



TOWNSHIP OF CENTRAL FRONTENAC
COVID-19 Recovery Framework

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Background

Mitigation, Prevention, Preparedness, Response and Recovery are the four pillars which form the Emergency Management Cycle. As we hover over the Recovery cycle we must not stall, the recovery phase needs to be initiated as quickly as possible as it outlines the communities actions taken after an emergency and guides us as we rebuild services and assists our community as we restore to the new normal. Quick actions and strong planning help in the rebuild showing how resilient the community can be when working together towards the rebuild.

Purpose

The framework will assist the Township of Central Frontenac with the strategies under the recovery phase. Also, It will assist and guide businesses to resume and re-open facilities as outlined by the KFL&A Public Health and the Province of Ontario. This framework will guide us in the development of the recovery plans and strategies to reach our goal.

Expected Outcomes

The following outcomes are expected throughout the development and implementation phases of the recovery plan:

1. Regular Council updates on the status and progress of COVID-19 strategies, activities, issues and decisions.
2. Regular updates and information messages to our employees and community.
3. Reduced exposure of our employees and community to COVID-19.
4. Minimized year-end unfavourable financial position.
5. The implementation of a recovery plan to deploy the required workforce after the termination of the emergency declaration, while maintaining public health orders and recommendations.
6. Minimal disruption of Municipal services.
7. Bringing services back as quickly and responsibly as possible in accordance with Provincial and Public Health directives.
8. Supporting Municipal operations and the community to adapt to a new normal.
9. Adapting new and creative business practices and processes that reflect the new normal.

Guiding Principles:

The following principles should be considered in the decision-making process and when establishing priorities:

1. Recovery Services

- a. Provide for safety and health of all staff;
- b. Save lives;
- c. Reduce suffering;
- d. Protect public health;
- e. Protect critical infrastructure;
- f. Protect property;
- g. Protect the environment; and
- h. Reduce economic and social losses;

2. The health and safety of staff and the public is the primary consideration in the development and deployment of recovery plans and will be initiated following advice from public health, where applicable.
3. There will be a continued focus on maintaining strong hygiene practices and innovative approaches to maintain and enhance physical distancing.
4. Regional coordination should occur on recovery plans that share regional resources, where applicable.
5. Social and environmental sustainability will be considered in the development of recovery plans, incorporating lessons learned from emergency operations.
6. Recovery plans will be developed in a fiscally responsible manner.
7. Recovery plans will be developed with a mindset that they will be agile and ready for change in response to changes to community/staff outbreaks.
8. Recovery plans must take account of the possibility of a cycle of lifting and re-imposing restrictions. The steps we take to restore some degree of normality in society must recognize the possibility of restrictions being re-imposed quickly.
9. Recovery plans should be developed with respect and care for staff and the public as many are dealing with heightened stress and anxiety as a result of the pandemic.
10. Staff will be provided with a decision-making framework to enable and empower them to implement their service area recovery plan.
11. Recovery plans should incorporate lessons learned, innovation and new best practices, where feasible and appropriate.

12. Recovery plans will be in compliance with changes and amendments to provincial and federal regulations.
13. Strong focus on communication to the public; Example ~ what will be different when you come to Central Frontenac?

Recovery Sectors:

People and Communities, Economy, Environment, Infrastructure

Assumptions:

The following assumptions have been made to further assist the development and implementation of the recovery plan:

1. The Province and/or Public Health will direct the municipality's actions through the state of emergency declaration and orders in Council.
2. Recovery plans must take into consideration the possibility of a cycle of lifting and re-imposing restrictions. The steps we take to restore some degree of normality must recognize the possibility of restrictions being re-imposed quickly.
3. Services may need to be phased in and/or altered due to these directives.
4. We will still be operating in a state of emergency, with continued activation of our emergency plan, for an undefined time period.
5. We will continue to maintain critical and essential services and infrastructure.
6. Anticipate physical distancing measures and proper handwashing protocols will be in effect until appropriate precautions or a vaccine is widely available.
7. Amend service delivery to minimize the number of customer-staff and staff-staff interactions.
8. Anticipate Municipal staff will be impacted by the virus.
9. Trending seasonal extreme weather events may add known and unknown impacts and considerations for service delivery.
10. Regular service delivery will continue to be affected in some areas.
11. Some services cannot be delivered from home; and,
12. Work performed from home will contribute to continued productivity and delivery of Municipal services.
13. Contributes to mental health of employees who may have anxiety about returning to the office setting.

Recovery Working Group:

Jamie Riddell – CEMC, A/Manager of Emergency Services Fire Chief

Cathy MacMunn – Chief Administrative Officer/Clerk

Francis Smith - Mayor

Michael McGovern – Treasurer

Tyson Myers – Public Works Manager

Andy Dillon – Development Services Manager/Chief Building Official

Cindy Deachman – Deputy Clerk

Erin Babcock – Deputy Treasurer

Donna Longmire – Administrative Assistant

Sharron Brown – Ontario Provincial Police

Mark Podgers – Frontenac Paramedic Service

Guy MacLeod – Community Representative

Planning Priorities:

1. Municipal Operations Plans

- Corporate level recovery plans – applicable to all or many services
- Service specific recovery plans

2. Governance & Finance Strategies

- Short- and long-term financial strategies to recover from the financial impacts.
- Other governance topics.

3. Community Recovery Plans

- Community Socio-Cultural and Emotional Recovery
- Community Wellbeing for COVID-19

4. Communication Plan

- Internal – staff and visitors
- External - community