

The Township of Central Frontenac

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Attending Meetings associated with becoming a Member of Council in Central Frontenac

Outlined below is a general overview of the meetings requirement for a Councillor on Township Council. *(The Mayor has additional requirements associated with being a member of County Council not listed below. Also, starting in 2011 Council will be appointing a second member to County Council from the eight elected ward councillors. This person will join the Mayor at the County for a four year term. These two people will be required to attend at least one more meeting per month, with the possibility of an additional two, or more meetings per month depending on committee appointments made at the County level).*

Township Council currently meets twice per month (2nd and 4th Tuesdays of the month). The meetings generally start at 4:00 p.m. and end by 9:00 p.m. with a two hour Committee of the Whole Meeting starting at 4:00, followed by a break for supper (provided at the hall) followed by about a two hour Council meeting, starting at 7:00 p.m.

Council packages are provided to all members on the Friday before the meetings (electronically or they may be picked up at the office in Sharbot Lake). These packages often require "weekend reading" depending on the volume of reports and materials circulated.

Another regularly scheduled meeting for all members of Township Council is the Committee of Adjustment (C of A). This Committee usually meets every third Wednesday of the month and starts at 6:30 p.m. The length of these meetings is determined by the number and complexity of the application(s) under consideration. (On occasion these meetings are cancelled if there are no applications under consideration).

Additional budget meetings are also scheduled in the winter and spring months. These include 3 or 4 meetings which are usually 1/2 days sessions.

Other meetings may include attendance on various ad hoc committees which are established to address specific tasks or projects; e.g., the Sharbot Lake Parking Review Committee. These committees meet to address specific issues and continue until the assigned task or project is completed. These meetings are usually scheduled for evenings, once per month, and often involve other members of the public. (Currently the municipality has three such ad hoc committees with different Council members appointed to different committees.)

Other meeting demands include possible appointment to a Board (such as the Conservation Authority or Eastern Ontario Trails Alliance) or to a Standing Committee of Council (such as one of the district Recreation Committees). These committees generally meet once per month and are often evening meetings, rather than daytime meetings.

Except for the occasional special or emergency meeting that may be called (1 or 2 times per year), this generally covers the meetings that members of Township Council will be required to attend.